

MEMBER OF GENERAL PURPOSES COMMITTEE

Members of Test Valley Borough Council's General Purposes Committee will have the following responsibilities over and above those of an ordinary member of the Council.

Overall Role

To determine issues falling within the scope of the General Purposes Committee and its Sub-Committees.

Main Responsibilities

- To be familiar with the terms of reference, powers and duties of the General Purposes Committee as set out in the Council's Constitution.
- Collectively and subject to the Council's constitution to exercise the powers of the Council in respect of the following matters:-
 - The approval of local negotiations relating to salaries and wages.
 - All matters of personnel policy relating to terms and conditions of employees.
 - Advising the Council on the adoption or revision of a Code of Conduct and monitoring its operation.
 - Assisting Members and Co-opted Members to observe the Members' Code of Conduct including advising, training, or arranging training.
 - Approving the Council's Statement of Accounts.
 - Appointing the Council's external Auditors.
- As required from time to time, to sit on Sub-Committees exercising the Council's functions in relation to the following matters:
 - The appointment of a Chief Officer (as defined in the Council's Officer Employment Procedure Rules) of the Council, or the dismissal of certain Chief Officers
 - To appoint an Independent Panel to advise and make recommendations to full Council in respect of potential dismissal of certain Chief Officers.
 - Safety, health and welfare of all employees.

Employment Appeals and Ethics Sub-Committee

- To assess and review complaints of failure to comply with the applicable Code of Conduct by Borough or Parish Councillors and to determine the appropriate course of action.
- To determine complaints following local investigation in respect of Borough or Parish Councillors.
- To hear appeals relating to dismissal of certain Officers.
- To determine appeals relating to early payment of a pension as a consequence of ill-health.

Redundancy Appeals Sub-Committee

- to determine appeals by staff against service of notice of dismissal on the grounds of redundancy.

I confirm that I accept the responsibilities set out above in my capacity as a Member of the General Purposes Committee.

Name

Signed

Date